



## How to print a document from your phone:

## **Android**

- 1. Open the file you'd like to print.
- 2. Tap the menu button. It looks like three stacked dots.



- 3. Tap "Print".
- **4.** Tap the drop-down arrow. It's located near the top of your screen.
- **5.** Tap the printer you'd like to print from.
- **6.** Tap the print button.

## **iPhone**

With the iPhone, you can print with Airprint.

- 1. Open the document you want to print
- 2. Tap the "share" icon. It will look like







3. You should then see the word "Print" or a print icon.



- **4.** Tap "Select Printer" and choose the printer you need to print from.
- **5.** Tap "Print" in the upper-right corner.

## **Email to a Computer**

If for some reason this doesn't work, you can email a document or photo to yourself and use a computer at the library, internet cafe, or one a friend has access to.

Go to the file and click the "share" icon.







